



Peter LF Cao, DMD, FRCDC, Oak Harbor Pediatric Dentistry

Child's Name _____ Preferred Name _____ DOB _____ M/F _____
email _____
Father's Name _____ Social Security No. _____
Mother's Name _____ Social Security No. _____
Home Address _____
Home Phone _____ Cell Phone _____ School _____ Grade _____
Emergency Contact
Name _____ Relationship _____ Phone _____
Name and Ages of other children in the family
Name _____ DOB _____ Seen at this office? _____
Name _____ DOB _____ Seen at this office? _____
Name _____ DOB _____ Seen at this office? _____
Father's Occupation _____ Work Phone _____ Military? _____ Rank _____
Name of Employer _____ City _____
Mother's Occupation _____ Work Phone _____ Military? _____ Rank _____
Name of Employer _____ City _____
Person Responsible for this account: Name _____
Address (Street/city/state/zip) _____
Does child live with person responsible for account Yes No Is child a foster child/ adopted Yes No

Primary Dental Insurance Carrier

Insurance Company _____ Address _____
Employee covered under this plan _____ Social Security/ID # _____
Birthdate _____ Group No. _____ Union or Local No. _____
Relationship to child _____ Effective date _____

Secondary Dental Insurance Carrier

Insurance Company _____ Address _____
Employee covered under this plan _____ Social Security/ID # _____
Birthdate _____ Group No. _____ Union or Local # _____
Relationship to child _____ Effective date _____

Who may we thank for referring to our office?

Oak Harbor Pediatric Dentistry may contact me via phone, text and/or email as needed to ensure accurate patient scheduling and information for dental appointments and/ or dental health needs.

I authorize routine dental diagnostic procedures for my child. If I accept the proposed treatment plan for additional treatment, I also agree to the use of anesthetics and pre medications considered necessary or advisable by the dentist for the comfort and wellbeing of the child.

I understand that it is my responsibility to inform the office of any changes to my insurance. I also understand that I am in contract with the insurance and it is my responsibility to verify eligibility with this office before appointments. Finally, I accept full financial responsibility for my child's account regardless of my ability to be reimbursed by insurance, ex-spouse or any other third party.

Parent/Legal Guardian Signature _____ Date _____



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DENTAL HISTORY

Child's Name _____ Date of last Dental visit _____

previous office name/ address _____

Reason for visit _____

Has child complained of tooth pain? Yes No

Orthodontic appliance? _____

Any unhappy dental experiences? Yes No

Do you assist your child with brushing? _____

Please explain _____

Child's attitude toward dentistry _____

Any injuries to mouth/teeth/head? Yes NO

Please explain _____

Any unusual speech habits? Yes No

Any mouth habits? (thumbsucking, nailbiting, bottlehabits, etc) Yes NO

Please explain _____

HEALTH HISTORY

Childs Physician _____ Phone _____

Address _____ Date of last physician exam _____

May we contact your physician? _____

Has the child had any history of, or conditions related to, any of the following:

- Anemia
- Cancer
- Ear Aches
- Heart Disease
- Latex allergy
- Arthritis
- Cerebral Palsy
- Epilepsy
- Hepatitis
- Liver Disease
- Asthma
- Chicken Pox
- Fainting
- HIV +/-AIDS
- Measles
- Autism
- Chronic Sinusitis
- Growth Problems
- Mononucleosis
- Sickle cell
- ADHD
- Bladder Control
- Rheumatic fever
- Seizures
- Thyroid
- Bleeding disorders
- Diabetes
- Tuberculosis
- Kidney Failure
- Rash/ Hives
- Tobacco/Drug Use
- Chronic cough
- Jaundice
- Pregnancy (teens)
- Complications from Immunizations
- Stomach Ulcer or intestinal problems
- Venereal Disease (STD)
- Taking oral contraceptives
- Impaired hearing/vision

* Please list any additional medical concerns and/or allergies and **any medications your child is taking now:**

I certify that all information I have provided is current and up to date to the best of my knowledge.

Parent/Legal Guardian Signature _____ Date _____



**Peter LF Cao, DMD, FRCDC, Oak Harbor Pediatric Dentistry
Financial Agreement**

Our goal at Oak Harbor Pediatric Dentistry is to help you make the best decisions concerning your child's dental health and to provide quality dental care. At your child's visit we will discuss proposed treatment, cost involved and any alternative treatments. Estimates given at the appointment are valid for 90 days and are only ESTIMATES of what your insurance coverage will be. Treatment may change during the appointment to provide the best possible care for your child, at which time you will be notified of your change in financial liability.

We CANNOT guarantee the amount the insurance company will pay. We do our best to provide you with the most accurate information but it is your responsibility to notify us of any changes that have occurred. If there is a dispute with your insurance company, we will assist you in resolving the problems, but the responsibility for resolving the problem remains with you, the subscriber. During this time we do expect payment of your account.

Payment for the estimated amount not covered by the insurance is due on the day of treatment. We accept cash, check, Visa, Master card, or Discover Card. Please advise us of your payment concerns prior to your child's appointment. Once the insurance company has processed your claims, we will advise you of any differences and will refund any over payment or send you a statement for any remaining balance due. Please be aware any balance that is unpaid is subject to interest charge and if payment is not received within 90 days, the account will be subject to collections. There is also a \$40 charge for any checks returned for insufficient funds.

MISSED APPOINTMENTS

It is important for you to keep your scheduled appointments for the health of your child. We do understand that situations occur that prevent you from coming in, however we ask that you give us a 24 hour notice of changing appointment. **If there is repeated missed or late cancelled appointments the patient will be subject to dismissal from the practice..** If notice is not given 24 hours before, accounts with private insurance will be subject to a:

- **\$25 fee for a missed/ late cancelled hygiene appointment**
- **\$50 fee for a missed/ late cancelled restorative appointment(including sealants)**
- **\$125 fee for a missed anesthesiologist appointment**

*charges are per family member

* Illness and emergencies do not incur a fee



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Silent Observer Agreement

Here at Oak Harbor Pediatric Dentistry we happily welcome **one** parent/guardian to accompany their child in the clinic during treatment. In order for us to continue offering this as an option we require all parents read and sign this agreement stating that the below guidelines will be followed at every visit.

Due to limited seating, please decide prior to appointment(s) which **one** parent/guardian will be present in the clinic during treatment. Too many people in the clinic can be overwhelming for some patients, staff and the doctor.

Due to HIPPA guidelines, we ask that no pictures or video recordings are taken during treatment. Additionally, we require all children who aren't being seen for an appointment have constant supervision in the reception area. No children under the age of 13 are to be left unattended. Please note: children 13 and under may not be responsible for younger children in the reception area; we require that a parent be present to care for younger children at all times.

If you choose to accompany your child you will not be permitted to walk freely around the clinic and office. We ask that you remain seated throughout the duration of the appointment. We also ask that for the safety of your child, you do not stand over the doctor or assistants during treatment.

Our staff devotes treatment time to your child. We understand that parents can offer emotional support during procedures but we ask that you be a silent observer. This ensures that we can focus on your child and offer quality care without distractions. We ask that you respect other patient privacy and anything overheard or observed in this office remain private. Some of the material or conversations may be sensitive to other individuals so we ask that you do not share private personal information. **Thank you for trusting us with your child's dental care needs. We look forward to a great visit!**

I understand that by signing this document I have read the above guidelines, asked any questions for clarification if needed and hereby sign below and consent to be a "silent observer" in this office and acknowledge that if these requests are not followed I may be asked to leave.

Dependent name(s): _____

Parent/Legal Guardian Signature _____ Date _____